



# City of Imperial Beach, California

COMMUNITY DEVELOPMENT DEPARTMENT

825 Imperial Beach Blvd., Imperial Beach, CA 91932 Tel: (619) 628-1356 Fax: (619) 424-4093

## BUILDING PERMIT / PLAN CHECK EXTENSION REQUEST

Per the 2025 California Building Code Section 105.5 as amended by the City of Imperial Beach Municipal Code Chapter 15.06, the Building Official may grant an extension of up to 180 days if it can be demonstrated that circumstances beyond your control have caused the need for an extension. Extensions may require additional fees equal to the established hourly rate for City Staff to complete all work. Extensions may require updating the project to current building codes. Proposed changes to the original plans or specifications may require a new permit.

To request an extension, you must complete this form and submit it in person or mail, to the Community Development Department, at 825 Imperial Beach Boulevard, Imperial Beach, CA 91932, prior to the expiration of the permit.

### Applicant Information

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

### Permit Information

\_\_\_\_\_  
Permit Number(s)

\_\_\_\_\_  
Project Address

### Extension Justification (Please explain your reason for requesting an extension)

### I hereby certify that the above statement is true

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title of Applicant

\_\_\_\_\_  
Date