

City of Imperial Beach, California

COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION

825 Imperial Beach Blvd., Imperial Beach, CA 91932 Tel: (619) 628-1357/0882 Fax: (619) 424-4093

VIEW / DUPLICATE BUILDING PLANS

Building plans that the Building Division maintains are public records open to the public for viewing and reproduction. California Health and Safety Code 19851 requires that the City follow certain procedures when requests for the duplication of building plans are made.

Applicant Information

Applicant(s) Name _____
Address _____ Phone _____
City _____ State _____ Zip _____ Email _____
Required

Property Information

Full Address _____
City _____ State _____ Zip _____ Assessor's Parcel Number (APN) _____
Master File Number / Development Project: (if known) _____
Approximate Year Built _____ Permit # (if known) _____

Type of Building

- Single Family Residential Duplex Apartment Condominium Mix-Use
 Commercial (Specify) _____ Other (Specify) _____

Building Plans (mark the appropriate request) View Digital Duplication Hard-Copy Duplication

By submitting this request, I/we agree to pay the City of Imperial Beach the appropriate rate at the time of receipt of copies by myself or my representative.

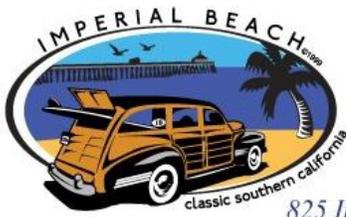
Do you own the subject property? Yes No Property owner's name _____
Address _____ City _____ State _____ Zip _____
Phone number _____ Email _____

Current property owner information may be available from the County Recorder's Office by telephone or in person at all Assessor's branch offices.

Signature _____ Date _____

STAFF USE ONLY

Date _____ Case# _____ Tag# _____
Other _____
Notes _____



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AFFIDAVIT

Applicant Information

Applicant(s) Name _____

Address _____ Phone _____

City _____ State _____ Zip _____ Email _____

Required

I hereby request, in accordance with Sections 19850 and 19851 of the California Health and Safety Code, a duplicate of the official copy of building plans on file in the City of Imperial Beach Community Development Department for :

Building address _____

City _____ State _____ Zip _____

I affirm that I am aware of and understand the provisions of Section 19851 of the California Health and Safety Code which states:

1. That the copy of the plans shall only be used for the maintenance, operation, and use of the building.
2. That drawings are instruments of professional service and are incomplete without the interpretation of the certified, licensed or registered professional of record.
3. That subdivision (a) of Section 5536.24 of the Business and Professional Code states that a licensed architect who signs plans, specifications, reports or documents shall not be responsible for damage caused by subsequent changes to, or use of, those plans, specifications, reports or documents where the subsequent changes or uses, including changes or uses made by state or local governmental agencies, are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports or documents, provided that the architectural service rendered by the architect who signed the plans, specifications, reports, or documents was not also a proximate cause of the damage

Attested to by: _____

Applicant Signature

Date