



WEDDING & BEACH CEREMONY MASTER FEE SCHEDULE

Parks, Recreation and Community Services

Categories and Payment of Fees

Recreation Fees

The Base Fees which have been incorporated as part of the proposed Master Fee Schedule for the Parks, Recreation, and Community Services Department may be set in consideration of the City's full cost including overhead, adjusted to reflect cost recovery targets by program area. The Parks, Recreation and Community Services Department will have differentiated fees for residents, non-residents, and commercial users.

Categories

Any group utilizing City of Imperial Beach facilities will be classified in one of the following categories for the purpose of determining the payment of fees. There shall be a differential in payment rates between residents, non-residents, government entities, education, commercial and not-for-profit customers as follows.

	Category	Description	Fees
1	Department/City Programs	City of Imperial Beach events or programs	No Payment of Fees
2	City Co-Sponsored Events	Events co-sponsored by the City of Imperial Beach	Fee waivers are determined by City Council and set by policy. Nowaiver of application or staff fees
3	Government Agencies	Government Agency	Payment of Staff Fees (Full-Cost)
4	Residents / Imperial Beach Schools/Imperial Beach Non-Profits	Residents of Imperial Beach or owners of residential property in in Imperial Beach, or, Schools located in Imperial Beach (Does not include private schools), not-for-profit civic, social, or service organizations (identified with a 501© (3) tax status) and have an Imperial Beach address whose membership must be comprised of at least 75% City of Imperial Beach	Payment of Fees as set in the Master Fee Schedule

		residents. Example: Residents and homeowners who address and zip code are within Imperial Beach; schools that have Imperial Beach zip code	
5	Non-Residents/Schools located outside of Imperial Beach/Non-Profits located outside of Imperial Beach	Non-Residents, Schools not within city boundaries, youth organizations and non-profit civic service, and social organizations that are not Imperial Beach-based; nonresident private groups based by title or address or less than 50% Imperial Beach resident membership	Payment of Fees as set in the Master Fee Schedule
6	Commercial / For Profit Business in Imperial Beach	Businesses, commercial organizations, or users who do not fit into other classifications with an Imperial Beach address. Examples: Profit making organizations, events that charge a fee, seminars, film companies, company training, club sport teams/leagues	Payment of Fees as set in the Master Fee Schedule
7	Commercial / For Profit Businesses outside of Imperial Beach	Businesses, commercial organizations, or users who do not fit into other classifications and do not have an Imperial Beach address. Examples: Profit-making organizations, events that charge a fee, seminars, film companies, company	Payment of Fees as set in the Master Fee Schedule

		training, club sport teams/leagues	
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Resident

A resident shall be considered any person residing within the City limits, or any person owning property in the City ("Resident"). In order to qualify for Resident pricing, the Resident must provide proof of residency or property ownership, by one of the following methods:

- A. Valid California Driver's License, or official identification ("I.D.") card issued by the Department of Motor Vehicles for non-drivers, displaying a City address on the license or I.D.
- B. Current month utility bill, in the Resident's name, for an address within the City
- C. Current year property tax statement, in the Resident's name, for an address within the City.
- D. Students attending schools in Imperial Beach with valid current school year I.D.

Non-profit

Non-profit generally means an organization organized or incorporated for educational, civic, charitable, religious, or cultural purposes, having a bona fide membership, where proceeds, if any, arising from its activities are used for the purpose of such organization and may not be used for the individual benefit of the membership of such organization. In order to qualify for Non-profit pricing, proof of non-profit status must be provided in the form of a current State of California Non-profit Tax ID number.

For-profit

For-profit means any organization that fails to qualify as non-profit per the above definition, or any individual, operating a commercial enterprise for the purpose of monetary gain and utilizing City facilities for that purpose, regardless of residency status.

Fee Adjustments

All fees in Master Fee Schedule for Parks, Recreation and Community Services shall be adjusted annually as set forth in the resolution approving the Master Fee Schedule.

Weddings and Beach Ceremonies

Imperial Beach is a popular coastal venue for a beachside wedding. A permit must be obtained to host a wedding or beach ceremony on our beaches.

Fees are assessed in this order:

1. Application/Processing Fee
2. Deposit
3. Use/Rental Fee
4. Add-On Fees
5. Amendment Fee

WEDDING & BEACH CEREMONY FEES	FEE TYPE	RESIDENT	NON-RESIDENT
Application/Processing fee			
Non-Commercial	Flat	\$316	\$380
Commercial	Flat	\$350	\$420
Amendment Fee	Flat	\$25	\$25
Deposit	Flat	\$200	\$240
RENTAL FEES			
Park Venue			
50 or less guests	Flat	\$500	\$600
More than 50 guests	Flat	\$800	\$960
Beach Venue			
50 or less guests	Flat	\$750	\$900
More than 50 guests	Flat	\$900	\$1080

ADD ON FEES - SPECIAL EVENTS & RENTALS

For each type of event, there is a possibility of incurring additional fees during the permitting and event planning process. For example, additional fees will be assessed for street closures, sound amplification, food/sales/info booths, air jumps, staffing, cleaning, alcohol, tent/canopy fees, etc.

Other Special Event Fees	FEE TYPE	RESIDENT	NON-RESIDENT
Air Jump Fee			
Fee per inflatable (10 x 10 or less)	Flat	\$50	\$60
Fee per inflatable (15 x 15 or less)	Flat	\$75	\$85
Sound Amplification Permit	Per Day	\$100	\$120
Generator Use Fee – Per Generator	Flat	\$60	\$72
Tent/Canopy Fee	Flat	\$50	\$60
Multiple Day Special Event			
Day 2	Flat	\$325	\$390
Each Additional Day	Each	\$250	\$300
Special Event Series (each)	Flat	\$475	\$570
Bollard/Barricade Installation Fee	Per Bollard Segment	\$45	\$54
Snack Bar Rental Fee	Per Day	\$237	\$284
Reserved Parking Closure Fee (Street Parking)	Flat	\$120	\$144
Parking Lot Rental (entire City owned lot)	Flat	\$250	\$300
Electrical Fee			
Processing Fee Per Pedestal	Flat	\$88	\$105
Twist lock rental (each)	Flat	\$55	\$83
Cleaning Fee			
Special Event	Flat	\$175	\$210
Park Use	Flat	\$150	\$180
Commercial Cleaning	Flat	\$210	\$210
Alcohol Fee			
Less than 100 guests	Per Event	\$316	\$316
100 + guests	Per Event	\$421	\$421
Security Guard Fee	Actual Cost	Actual Cost	Actual Cost
Parks & Events Staffing Fees (during event)			
Lifeguards	Per Hour	\$105	\$105

Fire – Medical Aid	Per Hour	\$173	\$173
Fire Marshal	Per Hour	\$173	\$173
Park Ranger	Per Hour	\$105	\$105
Tidelands/Public Works	Per Hour	\$110	\$110
Recreation Staff	Per Hour	\$105	105
Banner in Right-of-Way	Flat	\$25	\$30
Light Pole Banner			
First 2	Flat	\$210	\$252
Each Additional	Flat	\$52	\$62
Application Fee	Flat	\$25	\$30
Overnight Reservation Fee (Early Setup)	Flat	\$175	\$210
Signage/Barricade Rental Fee (Less than 200 attendance)	Flat	\$150	\$180
Race Fee	Flat	\$700	\$840
Animal Fee (Example, petting zoo for event)	Flat	\$100	\$120
BBQ Rental (Under 25 attendees)	Flat	\$25	\$30
Food Trucks/Food Vendor Fee	Flat	\$50	\$60
Game Trucks Fee	Flat	\$50	\$60
For services requested of City which have no fee listed in this fee schedule			
During Business Hours	Per Hour		\$105
After Business Hours	Per Hour		\$121

