



**FARMERS & ARTISAN  
MARKET  
MASTER FEE SCHEDULE**

# PARKS, RECREATION & COMMUNITY SERVICES

## CATEGORIES AND PAYMENT OF FEES

**Recreation Fees**

The Base Fees which have been incorporated as part of the proposed Master Fee Schedule for the Parks, Recreation, and Community Services Department may be set in consideration of the City’s full cost including overhead, adjusted to reflect cost recovery targets by program area. The Parks, Recreation and Community Services Department will have differentiated fees for residents, non-residents, and commercial users.

**Categories**

Any group utilizing City of Imperial Beach facilities will be classified in one of the following categories for the purpose of determining the payment of fees. There shall be a differential in payment rates between residents, non-residents, government entities, education, commercial and not-for-profit customers as follows.

|          | <b>Category</b>  | <b>Description</b>  | <b>Fees</b>   |
|----------|--|---|---|
| <b>1</b> | <b>Department/City Programs</b>                                      | City of Imperial Beach events or programs   | No Payment of Fees  |
| <b>2</b> | <b>City Co-Sponsored Events</b>                                      | Events co-sponsored by the City of Imperial Beach   | Fee waivers are determined by City Council and set by policy. Nowaiver of application or staff fees |
| <b>3</b> | <b>Government Agencies</b>   | Government Agency   | Payment of Staff Fees (Full-Cost)   |
| <b>4</b> | <b>Residents / Imperial Beach Schools/Imperial Beach Non-Profits</b> | Residents of Imperial Beach or owners of residential property in in Imperial Beach, or, Schools located in Imperial Beach (Does not include private schools), not-for-profit civic, social, or service organizations (identified with a 501© (3) tax status) and have an Imperial Beach address whose membership must be comprised of at least 75% City of Imperial Beach | Payment of Fees as set in the Master Fee Schedule   |

|   |  |   |   |
|---|--|---|---|
|   |  | residents. Example: Residents and homeowners who address and zip code are within Imperial Beach; schools that have Imperial Beach zip code  |   |
| 5 | <b>Non-Residents/Schools located outside of Imperial Beach/Non-Profits located outside of Imperial Beach</b> | Non-Residents, Schools not within city boundaries, youth organizations and non-profit civic service, and social organizations that are not Imperial Beach-based; nonresident private groups based by title or address or less than 50% Imperial Beach resident membership | Payment of Fees as set in the Master Fee Schedule |
| 6 | <b>Commercial / For Profit Business in Imperial Beach</b>  | Businesses, commercial organizations, or users who do not fit into other classifications with an Imperial Beach address. Examples: Profit making organizations, events that charge a fee, seminars, film companies, company training, club sport teams/leagues            | Payment of Fees as set in the Master Fee Schedule |
| 7 | <b>Commercial / For Profit Businesses outside of Imperial Beach</b>  | Businesses, commercial organizations, or users who do not fit into other classifications and do not have an Imperial Beach address. Examples: Profit-making organizations, events that charge a fee, seminars, film companies, company                                    | Payment of Fees as set in the Master Fee Schedule |

|  |  |                                    |  |
|--|--|------------------------------------|--|
|  |  | training, club sport teams/leagues |  |
|--|--|------------------------------------|--|

**Resident**

A resident shall be considered any person residing within the City limits, or any person owning property in the City (“Resident”). In order to qualify for Resident pricing, the Resident must provide proof of residency or property ownership, by one of the following methods:

- A. Valid California Driver’s License, or official identification (“I.D.”) card issued by the Department of Motor Vehicles for non-drivers, displaying a City address on the license or I.D.
- B. Current month utility bill, in the Resident’s name, for an address within the City
- C. Current year property tax statement, in the Resident’s name, for an address within the City.
- D. Students attending schools in Imperial Beach with valid current school year I.D.

**Non-profit**

Non-profit generally means an organization organized or incorporated for educational, civic, charitable, religious, or cultural purposes, having a bona fide membership, where proceeds, if any, arising from its activities are used for the purpose of such organization and may not be used for the individual benefit of the membership of such organization. In order to qualify for Non-profit pricing, proof of non-profit status must be provided in the form of a current State of California Non-profit Tax ID number.

**For-profit**

For-profit means any organization that fails to qualify as non-profit per the above definition, or any individual, operating a commercial enterprise for the purpose of monetary gain and utilizing City facilities for that purpose, regardless of residency status.

**Fee Adjustments**

All fees in Master Fee Schedule for Parks, Recreation and Community Services shall be adjusted annually as set forth in the resolution approving the Master Fee Schedule.

# FARMER OR ARTISAN MARKETS

Fees are assessed in this order:

1. Application/Processing Fees
2. Deposit
3. Monthly Market Fee
4. Booth Fees
5. Add-On Fees

| FARMER OR ARTISAN MARKET FEES                                  | FEE TYPE | RESIDENT | NON-RESIDENT |
|--|----------|----------|--------------|
| <b>Application/Processing Fee</b>                              | Flat     | \$250    | \$350        |
| <b>Deposit</b>   | Per Day  | \$500    | \$500        |
| <b>Markets (Farmers/Artisans/Craft Market) Fees</b>            |          |          |              |
| Monthly Market Fee   | Monthly  | \$150    | \$180        |
| Vendor Food Booth<br>(day – does not include business license) | Day      | \$15     | \$18         |
| Vendor Sales Booth<br>(day does not include business license)  | Day      | \$10     | \$12         |
| Vendor Non-Profit Booth  | Day      | \$5      | \$6          |
| Market Business License Fee Annual (per booth)                 | Annual   | \$39     | \$39         |
| Market Business License Daily Fee (per booth)                  | Daily    | \$6      | \$6          |

## ADD ON FEES - SPECIAL EVENTS & RENTALS

For each type of event, there is a possibility of incurring additional fees during the permitting and event planning process. For example, additional fees will be assessed for street closures, sound amplification, food/sales/info booths, air jumps, staffing, cleaning, alcohol, tent/canopy fees, etc.

| Other Special Event Fees                               | FEE TYPE            | RESIDENT    | NON-RESIDENT |
|--|---------------------|-------------|--------------|
| <b>Air Jump Fee</b>                                    |                     |             |              |
| Fee per inflatable (10 x 10 or less)                   | Flat                | \$50        | \$60         |
| Fee per inflatable (15 x 15 or less)                   | Flat                | \$75        | \$85         |
| <b>Sound Amplification Permit</b>                      |                     |             |              |
|  | Per Day             | \$100       | \$120        |
| <b>Generator Use Fee – Per Generator</b>               |                     |             |              |
|  | Flat                | \$60        | \$72         |
| <b>Tent/Canopy Fee</b>                                 |                     |             |              |
|  | Flat                | \$50        | \$60         |
| <b>Multiple Day Special Event</b>                      |                     |             |              |
| Day 2  | Flat                | \$325       | \$390        |
| Each Additional Day                                    | Each                | \$250       | \$300        |
| <b>Special Event Series (each)</b>                     |                     |             |              |
|  | Flat                | \$475       | \$570        |
| <b>Bollard/Barricade Installation Fee</b>              |                     |             |              |
|  | Per Bollard Segment | \$45        | \$54         |
| <b>Snack Bar Rental Fee</b>                            |                     |             |              |
|  | Per Day             | \$237       | \$284        |
| <b>Reserved Parking Closure Fee (Street Parking)</b>   |                     |             |              |
|  | Flat                | \$120       | \$144        |
| <b>Parking Lot Rental (entire City owned lot)</b>      |                     |             |              |
|  | Flat                | \$250       | \$300        |
| <b>Electrical Fee</b>                                  |                     |             |              |
| Processing Fee Per Pedestal                            | Flat                | \$88        | \$105        |
| Twist lock rental (each)                               | Flat                | \$55        | \$83         |
| <b>Cleaning Fee</b>                                    |                     |             |              |
| Special Event  | Flat                | \$175       | \$210        |
| Park Use   | Flat                | \$150       | \$180        |
| Commercial Cleaning                                    | Flat                | \$210       | \$210        |
| <b>Alcohol Fee</b>                                     |                     |             |              |
| Less than 100 guests                                   | Per Event           | \$316       | \$316        |
| 100 + guests   | Per Event           | \$421       | \$421        |
| Security Guard Fee                                     | Actual Cost         | Actual Cost | Actual Cost  |
| <b>Parks &amp; Events Staffing Fees (during event)</b> |                     |             |              |
| Lifeguards   | Per Hour            | \$105       | \$105        |
| Fire – Medical Aid                                     | Per Hour            | \$173       | \$173        |
| Fire Marshal   | Per Hour            | \$173       | \$173        |
| Park Ranger  | Per Hour            | \$105       | \$105        |
| Tidelands/Public Works                                 | Per Hour            | \$110       | \$110        |

|   |          |       |       |
|---|----------|-------|-------|
| Recreation Staff  | Per Hour | \$105 | 105   |
| <b>Banner in Right-of-Way</b>   | Flat     | \$25  | \$30  |
| <b>Light Pole Banner</b>  |          |       |       |
| First 2   | Flat     | \$210 | \$252 |
| Each Additional   | Flat     | \$52  | \$62  |
| Application Fee   | Flat     | \$25  | \$30  |
| <b>Overnight Reservation Fee (Early Setup)</b>                                      | Flat     | \$175 | \$210 |
| <b>Signage/Barricade Rental Fee (Less than 200 attendance)</b>                      | Flat     | \$150 | \$180 |
| <b>Race Fee</b>   | Flat     | \$700 | \$840 |
| <b>Animal Fee (Example, petting zoo for event)</b>                                  | Flat     | \$100 | \$120 |
| <b>BBQ Rental (Under 25 attendees)</b>  | Flat     | \$25  | \$30  |
| <b>Food Trucks/Food Vendor Fee</b>  | Flat     | \$50  | \$60  |
| <b>Game Trucks Fee</b>  | Flat     | \$50  | \$60  |
| <b>For services requested of City which have no fee listed in this fee schedule</b> |          |       |       |
| During Business Hours   | Per Hour |       | \$105 |
| After Business Hours  | Per Hour |       | \$121 |